



Capitol Rehab Privacy Disclosure

At Capitol Rehab, we our business associates; and our affiliated companies respect your privacy and the confidentiality of your personal information. In order to safeguard your privacy, we enforce the following privacy principles and information practices:

We respect your privacy and information about you and handle your data with care. You have the right to review and correct your personal information. You may review your information and notify us of errors and omissions. We manage your personal information with care. We will call all numbers on file and leave a messages regarding confirmation of your appointment or with questions regarding your account unless you check the box at the bottom of this page. If someone calls the office and inquires about you by name, we will give general information (EX: the patient is in the office). We collect and maintain information to administer our business, and to provide products, services, and information or importance to you. We provide security safeguards in the handling and maintenance of your information to protect against risks such as loss, destruction, or misuse. We conduct periodic reviews to ensure proper handling and processing of your information. We do not sell individual information to unaffiliated third parties for marketing purposes. Our information exchanges are within our trusted circle of affiliates and business associates and are designed to deliver products, services, and information that are helpful to you. We require our business associates and affiliates to protect your privacy. We will enforce these principles and hold our business associates and affiliates accountable for protecting your privacy.

Patient Signature

Date

- Message regarding my account/case should only be left at the following number: _____
